

March 2017

Dear Parents/Guardians:

RE: 2017-18 Purchase Seat Applications

The St. James-Assiniboia School Division is now in the process of setting up student bussing for the 2017-18 school year. Each year, parents wishing to purchase a seat on a Division bus must re-apply for a seat.

There are no guarantees for a 'purchase' seat. Once all students eligible for bussing according to provincial legislation have been identified, bus routes are designed and possible purchase seats for each run are identified. Purchase seat applications received prior to April 30th of each year will be considered in the design of bus routes. However, purchase seats are always dependent on availability, on a first come, first served basis.

In order to be considered for a purchase seat prior to the end of the current school year, the attached application and payment option must be submitted to the school. Payment options include;

1. Post-dated cheques – to be included with application
2. School Cash Online – set up 10 monthly online payments over a 10 month period – fees will be available with 2017/2018 online school fees. Please indicate this option on your application.

Late submissions (after April 30th) will likely result in a significant wait time for a bus at the beginning of the year. Finalizing bus runs usually takes most of September and early October so late applications may not be processed until the middle to late part of October.

The rates for purchase seats for next year are - **\$44.00/month** for the first child, and **\$22.00/month** for each additional child. One-way purchase seats are also available. Please enclose ten post-dated cheques (dated the 1st of each month) in order that the school can submit your application to the Transportation Department.

The school is the first point of contact for parents/guardians who have any questions related to transportation. If you do not receive confirmation of a seat prior to the end of June from the school, this likely means that a purchase seat is not currently available on the bus. The school will contact you either way in order for you to be able to make alternate arrangements for transporting your child to school. If you are on a wait list, the school will let you know at this time. If at any time you decide that you do not plan to purchase a seat next year, please let the school office know.

If you have any questions or concerns, please contact the school.

Sincerely,

Principal